

## Parish Council Tender Opening Record Sheet

| Field                      | Details                                                |
|----------------------------|--------------------------------------------------------|
| Project/Tender Title       | Design, Supply and Installation of Play Area Equipment |
| Tender Closing Date/Time   | 28 <sup>th</sup> July 2025 at 23.59                    |
| Date and Time Opened       | 29 <sup>th</sup> July 2025 at 19.30                    |
| Location                   | Zoom (Recorded)                                        |
| Persons Present            | Sarah Harvey (Clerk/RFO), Cllr P Harries               |
| Number of Tenders Received | 4                                                      |

### Tender Submission Details

| No. | Tenderer Name          | Email Received Time         | All Docs Attached? (Y/N) | Notes                   |
|-----|------------------------|-----------------------------|--------------------------|-------------------------|
| 1   | Action, Play & Leisure | 23 <sup>rd</sup> July 11.10 | N                        | PL Insurance + Refs Rqd |
| 2   | Cap.Co                 | 25 <sup>th</sup> July 15.41 | Y                        |                         |
| 3   | Playdale               | 25 <sup>th</sup> July 17.28 | Y                        |                         |
| 4   | Groundwork East        | 28 <sup>th</sup> July 20.11 | Y                        |                         |

### Declaration:

We confirm that the above tenders were opened on **29<sup>th</sup> July after 7.00pm**, in a transparent and impartial manner, via a live Zoom meeting, and in accordance with the council's procurement procedures.

### Signed:

- Clerk: S. L. Harvey Date: 29/07/2025
- Councillor: P. Harries Date: 29/07/2025